

**Key values of ethical behavior
of employees of JSC “Almalyk
MMC”, members of
procurement commission**

The following are the key values of ethical behavior of employees of JSC “Almalyk MMC”, members of the procurement commission:

Transparency of procurement and fairness of supplier selection

Relations of the JSC “Almalyk MMC” with suppliers are based on legal grounds. The supplier is determined on the basis of fair, competitive procurement. The procurer should not have hidden preferences and create advantages for certain suppliers. The selection of suppliers is strictly regulated and based on objective criteria for the quality of goods/works/services and the commercial offer.

Corrupt behavior in procurement

JSC “Almalyk MMC” does not accept any manifestations of corrupt behavior. For this reason, employees must exclude actions that compromise them as dishonest and unscrupulous participants in the procurement process.

Contacts with suppliers other than those stipulated by official duties in the interests of JSC “Almalyk MMC” are not encouraged.

Relationship with colleagues

The relationship of employees participating in the procurement process with colleagues and third parties is based on the principles of mutual trust, respect and completeness of disclosure of necessary information. In the process of work, buyers should refrain from any kind of manipulation, concealment or distortion of information, abuse of official position.

Confidentiality of information

Employees engaged in the procurement activities of JSC “Almalyk MMC” are obliged to observe commercial secrets - not to disclose to third parties, including colleagues and relatives, information constituting confidential information obtained in the course of their official duties.

The disclosure of personal data of employees of JSC “Almalyk MMC” to a third party is not allowed.

Violation of the Rules of Ethical Conduct

Suppliers must inform the employees of JSC “Almalyk MMC” about any suspicions related to the violation of ethical principles by the employees of the procurement of our company via the helpline +99871 141-93-33. To avoid abuse of this communication channel, anonymous messages will not be considered.

[1] Corrupt behavior is understood as the use of official powers for personal gain, as well as the provision of any value to obtain a commercial advantage.